



**PIMPRI CHINCHWAD SMART CITY LIMITED**  
CIN: U75302PN2017SGC171439  
Registered Office: Auto Cluster Building, Plot No. C-181,  
MIDC, Chinchwad, Pune- 411019  
email- [smartcity@pcmcindia.gov.in](mailto:smartcity@pcmcindia.gov.in)

Pimpri Chinchwad Smart City Limited is looking to hire professional for the post of Chief Finance Officer (1 post) purely on contract basis for 2 years on monthly remuneration between Rs.100000/- to Rs.200000/- (negotiable).

Interested candidates may please visit Pimpri Chinchwad Smart City Ltd Company's Website <https://www.smartpcmc.org> and <https://www.pcmcindia.gov.in> for more details. **The last date for submission of application is 06<sup>th</sup> March, 2025, till 4.00 PM**

Sd/-  
(Shekhar Singh),  
CEO, PCSCL.

No.PCSCL/02 /WS/39 /2025

Date:18/02/2025

Place:- Chinchwad, Pune.

**PIMRI CHINCHWAD SMART CITY LTD.**

**Job Description**

<b>Sr.No.</b>	<b>Parameter</b>	<b>Designation</b>
1.	Name of Position	<b>Chief Finance Officer</b>
2.	Reports to	Chief Executive Officer
3.	Location	Chinchwad, Pune
4.	Tenure	2 years(Contractual)
5.	Target Profile	<ul style="list-style-type: none"> <li>• Led a public or private sector infrastructure service organisation in India or abroad</li> <li>• Strong understanding of and diversity of experience in infrastructure services</li> <li>• Strong understanding of working with Central/ State/ Local Government in India.</li> <li>• Through knowledge of Indian Companies Act, 2013 and its rules and regulations.</li> <li>• Thorough knowledge of GAAP and Indian accounting standards.</li> <li>• Awareness of all statutory compliance as applicable.</li> <li>• Primary responsibility for managing the company's finances, including financial planning, management of financial risks, record-keeping and financial reporting.</li> <li>• Budget management, cost benefit analysis and forecasting needs of the company.</li> <li>• Ability to analyses and produce financial and business reports with great insights.</li> </ul>
6.	Responsibilities	<ul style="list-style-type: none"> <li>• Direct and oversee all aspects of the Finance &amp; Accounting functions of the organisation.</li> <li>• Establish and monitor financial and accounting policies, procedures and controls.</li> <li>• Support effective decision making by providing timely updates to the Board members on strategic aspects like financial planning, taxation impact etc.</li> <li>• Prepare financial long term and short term strategy.</li> <li>• Develop a systematic framework for proactively identifying, assessing various business and financial risks impacting the organisation along with mitigation Strategy for the same.</li> <li>• Establish and maintain relationships with key decision makers in banks, investor bodies, regulatory</li> </ul>

Sr.No.	Parameter	Designation
		<p>bodies and other financial institutions.</p> <ul style="list-style-type: none"> <li>• Oversee the preparation of yearly accounts (Profit and loss statement and balance sheet) in line with statutory requirements and internal corporate guidelines.</li> <li>• Drive the review and analysis of various financial statements (Balance sheet and income statement) on periodic basis and provide insights on a periodic basis and provide insights on key ratios.</li> <li>• Oversee the development and implementation of Vision, Objectives and Projects stated in the Smart City Proposal.</li> <li>• Direct and manage staff to efficiently and effectively implement the Smart City Proposal.</li> <li>• Oversee SPV's planning efforts, including identifying manor priorities, establishing goals and strategies that ensure the success of the projects.</li> <li>• Ensure compliance with all relevant laws and regulations associated with SPV internal operations as well as Smart City project implementation.</li> <li>• Provide leadership for the Smart City and achieve Alignment &amp; coordination with other Urban Reform Programs and State &amp; Central schemes/projects.</li> <li>• Work closely with Municipal Bodies and other Government, financial institutions and private sector with a focus maintaining reasonable cost of capital.</li> <li>• Work towards the financial institutions and private sector with a focus maintaining reasonable cost of capital.</li> <li>• Work towards the financial sustainability of the SPV by carefully assessing the financing needs and revenue opportunities with the support of the finance team.</li> <li>• Communicate effectively with the media and the market regarding various aspects.</li> <li>• Provides overall direction to ensure the safe delivery of quality construction projects on time and within .</li> </ul>

Sr.No.	Parameter	Designation
		<p>budget.</p> <ul style="list-style-type: none"> <li>• Works closely with local elected officials, business organisation and all stage holders.</li> <li>• Represent agency before elected officials and the public.</li> <li>• Update GMIS portal.</li> <li>• Oversee RTI.</li> <li>• Update Statutory Registers.</li> <li>• Filing of Income Tax/GST etc.</li> </ul>
7.	Eligibility Age	The incumbent should be an adult not more than 65 years of age.
8.	Qualification & Experience	<p><b><u>Essential Qualification &amp; Experience</u></b></p> <p><b>A. Qualification &amp; Criteria for State /Maharashtra Finance &amp; Accounts Services (MFAS)/ Central Government/ Semi Government / ULB Candidate</b></p> <ul style="list-style-type: none"> <li>• Candidate should not to below the rank of Deputy Director in Maharashtra Finance &amp; Accounts Services.</li> </ul> <p>Government retired candidates from MFAS of Deputy Director rank can also apply.</p> <ul style="list-style-type: none"> <li>• The age of the candidate should not be more than 65 years.</li> <li>• Candidate needs 10 years of service experience for the post of Deputy Director or equivalent.</li> <li>• Candidates already in government should apply through proper channel.</li> <li>• NOC required from competent authority.</li> <li>• Fluency in Local languages Marathi, Hindi, English along with Computer knowledge (especially Tally).</li> </ul> <p><b>OR</b></p> <p><b>B. Qualification &amp; Criteria for Private/ Public sector/ Government Company Candidate</b></p> <ul style="list-style-type: none"> <li>• The candidate should be a graduate from Recognised university/ institute in India with CA Professional qualification.</li> </ul>

Sr.No.	Parameter	Designation
		<ul style="list-style-type: none"> <li>• Candidates with MBA (finance) degree from a recognized university/institute will have an additional advantage for the position.</li> <li>• The candidate to have at least 8-10 years of experience finance function two(2) years of experience at CFO or on level below CFO level.</li> <li>• Fluency in local languages Marathi, Hindi, English along with Computer and Tally Knowledge.</li> </ul> <p><b>C. Desirable Qualification &amp; Experience</b></p> <ul style="list-style-type: none"> <li>• Should have worked in infrastructure sector for minimum of 5 years in a responsible capacity.</li> <li>• Should have experience in partnering with and executive team, and have a high level of writing/ verbal communication skills.</li> </ul>
9.	Salary	<ul style="list-style-type: none"> <li>• For non-government employee: Rs.1,00,000-2,00,000/- per month (negotiable).</li> <li>• For Retired Government officers the remuneration will be Rs.1,00,000/- (max.) and calculations are as per Government of Maharashtra General Admin Department G.R.No.8-2715/PK/100/13, Date-17/12/2016 or revised GR (if any.)</li> </ul>

**Sd/-**

**(Shekhar Singh, IAS)**

Chief Executive Officer,

Pimpri Chinchwad Smart City Ltd.

Chinchwad-411 019.

**Application are invited for the post of Chief Finance Officer (CFO)**

Pimpri Chinchwad Smart City Limited – intends to fill up the post of Chief Finance Officer (CFO) on its establishment by temporary recruitment on purely Contract basis.

**A) Post & Pay Scale:-**

Post	Pay Scale (Rates per Month) In Rs.
Chief Finance Officer : 01 Post	100,000- 200,000

- The initial contract shall be for 2 Years or the expiry of Smart City Mission Period whichever is earlier. Right to extend the term of contract from time to time be subject to approval of the Board, Pimpri Chinchwad Smart City Ltd..

**B) Eligibility Criteria:- Separate attached**

**C) General Conditions:-**

1. Age, Qualification and Experience as on date 20/02/2025 will be considered valid.
2. Candidates must make sure that he/she is fulfilling all the required educational and experience criteria. Candidature can be cancelled at any time and any stage, if a candidate is not fulfilling the requisite criteria.
3. The experience certificate of only full time work will be considered.
4. The persons already in service of Government Department, /State or Central PSU, Govt. Undertaking/ Utilities, Civic Body, Autonomous/Statutory Body should submit their Application through proper channel. In such cases if application reaches to PCSCCL after the closing date, it will not be considered even though the Applicant had submitted the Application to his present employer before the closing date. In such situation, Application marked as "Advance copy" should be sent to PCSCCL at the address mentioned below directly, well in time and the regular copy should be routed through the present employer. However it is mandatory to produce the Original No Objection Certificate at the time of interview.
5. The Candidates should submit the documents as mentioned below:
  - a. Duly filled application form (Format enclosed) addressed to  
The Chief Executive Officer,  
Pimpri Chinchwad Smart City Ltd.,  
PCSCCL Office, 2<sup>nd</sup> Floor, Auto Cluster Building,  
Plot No. C-181, MIDC Chinchwad, Pune – 411 019
  - b. Self-attested copy of 10<sup>th</sup> / SSC mark sheet and passing certificate.
  - c. Self-attested copy of 12<sup>th</sup> / HSC mark sheet and passing certificate.
  - d. Self-attested copy of Graduation mark sheet and Degree certificate i.e. Commerce graduation (B.Com, M.Com, BBA, MBA).

- e. CV and Experience Certificate/s.
  - f. Proof of holding position of Deputy Director in MFAS or retired from such post.
  - g. No Objection Certificate from the current Employer (Only for the above clause no.4 employee).
  - h. Self-attested copy of Aadhaar Card and PAN card
  - i. Other supporting documents related to qualification, experience (from competent authority i.e. appointment letter & relieving letter is must).
  - j. Self-attested copy of mark sheet of all groups passed in CA.  
Self-attested copy of ICAI degree / certificate.
6. The recruitment in Pimpri Chinchwad Smart City Ltd. is done as per merit in a systemic way giving appropriate weightage to various parameters as decided by management.
7. If any false/incorrect/improper/invalid document/s, information/s furnished by the candidate is detected at any stage of recruitment process and thereafter, his/her candidature will be cancelled.
8. The mobile number and e-mail ID mentioned in the application form should not be changed and should be in operation till the finalization of recruitment process.
9. PCSCCL reserves rights to postpone or cancel the entire recruitment process without giving any notice at any time.
10. Monthly Remuneration mention above is negotiable as per Experience, Qualification & Suitability.
11. Candidates must remain present with their own expenses for the entire recruitment process. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regards to their selection/recruitment shall result in disqualification of candidature and shall attract Police action.
12. Candidates must be alert from the assurance of job opportunity from any Mediator/ Persons who claim to be belonging to PCSCCL.
13. All official communication regarding this recruitment shall be displayed on PCSCCL's official website [www.smartpcmc.org](http://www.smartpcmc.org).in only. Hence, candidate should check the website time to time.

14. The candidate must produce all the original documents at the time of documents verification/interview. Failure of the same shall result in cancellation of candidature.
15. Candidate will not be eligible for the appointment if he/she is punishable by any court in the civil/criminal cases. Candidate must produce the details, if he/she is facing police enquiry/outstanding court matter or punishments, if any.
16. If the candidate knowingly or wilfully furnished incorrect or false particulars or suppress material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Corporation's services without any notice or assigning any reason whatsoever.
17. The decision of the Management in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
18. The Application with complete details required to be send on or before 06/03/2025 closing hours (4.00 pm). Applications will not be received/ considered after closing hours in any condition.
19. All further details pertaining to Recruitment process will only be published on PCSCL's website [www.smartpcmc.org](http://www.smartpcmc.org) in from time to time. For any further query reach out to us :

**Miss. Chitra Panwar, Company Secretary**  
**Pimpri Chinchwad Smart City Ltd.**  
**Contact no.-8446202908**  
**Email ID – smartcitycs@pcmcindia.gov.in**

Sd/-  
**(Shekhar Singh)**  
Chief Executive Officer,  
Pimpri Chinchwad Smart City Ltd  
Chinchwad - 411019



Application Form

**Passport  
Size  
Photo**

To,  
Chief Executive Officer  
Pimpri Chinchwad Smart City Ltd.  
Chinchwad, Pune-411019

**Sub – Regarding appointment of \_\_\_\_\_ Post.**

**Ref – Dated-    /    /2025 advertisement in \_\_\_\_\_ this  
Newspaper as well as on the website [smartcity@pcmcindia.gov.in](mailto:smartcity@pcmcindia.gov.in)**

Respected Sir,

As per the contextual advertisement, I am holding the necessary academic qualification for the Post of Company Secretary and submitting the details as follows.

1. Full Name : -----
2. Full Address (zip code) : -----  
-----
3. Mobile No. -----
4. Date of Birth : ----- (DD/MM/YY)
5. Gender : Male / Female
6. Caste : ----- (copy of the accompanying certificate must be attached)
7. Details of the Educational Qualification held by the Applicant. (Need to connect with the truth)

Sr.No.	Educational Qualification	Passing Year	Marks	Percentage

8. Languages Known: -----
9. Details of the Experience: -----

(Need to connect with the truth)

The above mentioned statement in true and correct and is attached to the authenticity of the required certificate. I hereby certify that, on the basis of this information, if the information above is found to be false or inaccurate, I will be eligible for termination of honorary appointment. Also, if Pimpri Chinchwad Smart City takes legal action against me, I will not have any complaint.

Place :

Date :    /    /2025

**Signature of Applicant**